

CENTRE FOR POSTGRADUATE STUDIES

APPEAL FOR EXTENSION STUDY PERIOD

Reinstatement of studies : ☐ First- RM 300 ☐ Second - RM 500 ☐ Third & onwards RM 1000

Extension beyond maximum : ☐ First- RM 300 ☐ Second - RM 500 ☐ Third & onwards RM 1000

☐ **Beyond Normal Study Period**

☐ **Beyond Maximum Study Period**

Semester / Session : _____ Semester / Session : _____

Semester / Session : _____ Semester / Session : _____

REMINDER: Appeal for extension should be submitted to the PG Office, CoS, one (1) month before the normal study period ends.

SECTION A: STUDENT'S INFORMATION (TO BE FILLED BY THE STUDENT)

Name:		Matric No.:	
Kulliyyah:		Total Credit hours Completed:	
Programme :	Mode of Programme:	Study Status:	
Email:	Contact No:	Latest CGPA:	
STUDENT'S ACKNOWLEDGEMENT			
This appeal is subject to the recommendation from Kulliyyah Postgraduate Committee (KPGC) and approval from the University Committee for Postgraduate Studies (UCPS)/ DCM.			
Date:	Signature:		

SECTION B: SUPERVISOR	
<input style="width: 40px; height: 25px; border: 1px solid black;" type="checkbox"/> RECOMMEND	<input style="width: 40px; height: 25px; border: 1px solid black;" type="checkbox"/> NOT RECOMMEND
Remarks:	
Date:	Signature & Stamp:

SECTION C: HEAD OF DEPARTMENT (KULLIYAH) - Recommendation	
The student has met all the requirements stipulated in the PG Regulations. Therefore, the department decided to <input style="width: 40px; height: 25px; border: 1px solid black;" type="checkbox"/> RECOMMEND / <input style="width: 40px; height: 25px; border: 1px solid black;" type="checkbox"/> NOT RECOMMEND the appeal.	
Date:	Signature & Stamp:

SECTION D: DEPUTY DEAN (POSTGRADUATE & RESEARCH) KULLIYAH/INSTITUTE - Recommendation	
Based on the department recommendation (if any), CoS in its KPGC meeting No. () held on () decided to <input style="width: 40px; height: 25px; border: 1px solid black;" type="checkbox"/> RECOMMEND / <input style="width: 40px; height: 25px; border: 1px solid black;" type="checkbox"/> NOT RECOMMEND this appeal for UCPS / DCM consideration and approval.	
Date:	Signature & Stamp:

Please make a payment (online transfer) into:

Bank Name: Bank Muamalat (M) Berhad (BMMB)
Bank Account Number: 1407 000001 0710
Bank Account Name: IIUM Continuing Education Centre
Swift Code: BMMBMYKL

Please state your references in the payment as follows.

Reference: [Your Matric number]